Terms of Reference (TOR)

<table>
<thead>
<tr>
<th>We are hiring</th>
<th>National consultant on youth, entrepreneurship and policy briefing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignment</td>
<td>Develop policy brief on youth entrepreneurship promotion in Nepal covering good practices in different countries</td>
</tr>
<tr>
<td>Duration</td>
<td>20 working days (September 2022)</td>
</tr>
</tbody>
</table>

1. **Background**

The Federation of Nepalese Chambers of Commerce & Industry (FNCCI) is an apex body representing private sector industrialists nationally and internationally. It plays an important role in protecting the rights and interests of industrialists as well as for the development of industry and business. The main objective of the Federation is to increase the activity of the private sector and contribute to the social and economic development of the country. The Federation currently has 118 districts and municipality chambers, 126 commodities, 1748 associates and 20 bilateral members. An internal structure of 21 committee and forum and 3 councils looks at sectoral and cross cutting issues. Among them is an Employers council which is responsible for all labour and employment related issues such as, representing employers view on new labour law and social security law.

FNCCI is working with multiple partners to promote business ecosystem in Nepal. It has recently signed a Memorandum of Understanding with the Ministry of Industry Commerce and Supplies (MOICS) to work together to promote national industry and enterprise. In the main time, FNCCI has also been collaborgating with ILO for long time to strengthen private sector and promote business entrepreneurship for employment promotion. In collaboration with ILO/SALE Project, FNCCI is planning to develop policy brief on youth and entrepreneurship though policy discussion, awareness and capacity building among inspiring youths and other ecosystem partners. The policy brief on youth entrepreneurship promotion in Nepal should also cover good practices, innovation and approaches in different countries for entrepreneurship and start up promotion. It also requires to develop national and subnational strategies, recommendations and suggestions for youth and policy makers including good practices of other countries in the region and outside. Entrepreneurship promotion is a
key for Nepal to promote not only employment but also socio-economic situation. It is inline with national priorities and FNCCI’s 2030 vision towards jobs and economic promotion.

The FNCCI in collaboration with ILO/SALE Project is soliciting a national expert to develop POLICY BRIEF as a tool for wider advocacy and awareness raising on youth and entrepreneurship issues in the country. The Policy brief will be the property of FNCCI for publication and dissemination to reach out wider group of youths and other relevant groups of community.

2. **Objective**

The objective of this assignment is to develop policy brief on youth entrepreneurship promotion in Nepal covering good practices in different countries.

3. **Major Tasks**

There are 6 major tasks under the broader objective:

i. **Initial discussion about youth entrepreneurship policy brief with FNCCI, its relevant committees such as Women Entrepreneurship Development Committee, Start-up Committee and SME Committee and other stakeholders to learn and understand current gaps in policy discussion.**

ii. **Discuss on entrepreneurship policy fitting into the wider legal and policy framework for youths, enterprises and also collect relevant information, data and gain updates on background work, current initiatives by different actors.**

iii. **Review existing international best practices, research and documents on youth entrepreneurship policy measures to promote youths: Analyze relevant documents, international policy, and research on youth entrepreneurship to identify what could be applicable for Nepalese context.**

iv. **Develop and draft youth entrepreneurship policy brief:** Note review process should ensure that the policy brief is in the format.

v. **Present Draft youth entrepreneurship policy brief:** at a meeting with FNCCI and relevant stakeholders to get inputs/feedback for further incorporation.

Submit Youth Entrepreneurship Policy Brief to FNCCI: The submission includes suggestions on further consultations and dissemination for wider awareness.

4. **Deliverables**

The following deliverables are to be submitted by the consultant:

1) Initial Work plan and Strategies
2) Final Youth Entrepreneurship Policy Brief

5. **Payment Schedule**
Payment will be made in two installments upon submission of agreed deliverables to the satisfaction of the FNCCI and ILO Nepal

- **First installment:** 30% of total consultancy fee after submission of the work plan
- **Final installment:** 70% of total consultancy fee after presentation and submission of draft startup policy

**Payment**

The consultant will be paid NPR 10,000 for 20 days of work. 15% tax will be reduced from the amount before payment is made.

6. **Duration and Timetable**

Total of 20 working days. The final submission and deliverables will be completed within the contract period.

7. **Minimum Qualification and Experiences**

- The consultant should have at least 10 years of relevant experiences in research, policy work including business entrepreneurship area in the Government and non-government sectors in Nepal
- Masters in social science, business management or related subject
- Direct experience working on enterprise policy and programme in the context of Nepal
- Regional and national knowledge of enterprise, private sector and business ecosystem

8. **Expression of Interest:**

Interested candidates having all requirements mentioned above are requested to submit their expression of interest within 7 days from the date of publication of notice in following address: fncci.hrd@gmail.com

**Note:** Consultant selection process may include review of submitted CVs as well as interview, presentation etc.